

## **SAINIK SCHOOL AMBIKAPUR (CHHATTISGARH)**

(Under the aegis of Sainik Schools Society, New Delhi)

Mendra Kalan, Dist - Surguja, Chhattisgarh - 497001

(Phone No - 07774-261609, E-Mail : ssambikapur@sainikschoolsociety.in)

### **RECRUITMENT OF STAFF**

**(NOTE : THIS IS NOT A STATE OR CENTRAL GOVERNMENT JOB)**

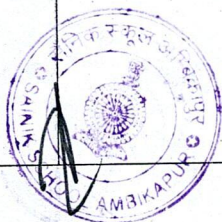
1. Applications are invited from eligible candidates for the following **Regular/Contractual** Posts :-

SI No	Post	Qualification		Remark
Regular Scale				
(a)	Quarter Master on regular scale	<u>Essential</u> (i) B.A /B. Com. (ii) At least 5 years' experience as UDC stores or as Quartermaster or an ex-serviceman preferably a JCO with at least 10 years' experience in handling and accounting of stores. <u>Desirable</u> . Should have undergone a Quartermaster's Course, Computer Knowledge, Degree/Diploma in Fire Fighting, Security, Motor Vehicle Maintenance, Knowledge of Stores/Inventory Management, GeM.		<u>No of Post</u> . One <u>Category</u> Unreserved (UR) <u>Pay Scale</u> Level 5 of 7 <sup>th</sup> CPC (29200-92300) <u>Age</u> 18 to 50 years as on 01 Sep 2025
Contractual Basis				
SI No	Post & Age	No. of Post/ Category	Monthly Remuneration (Consolidated)	Qualifications
(a)	PEM/PTI-cum-Matron (Female only) (21-35 years as on 01 Oct 25)	01 (OBC)	69,595/-	<u>Essential</u> Four year integrated B.P.Ed course from NCTE recognised institution with at least 50% marks (or) Bachelor's degree in Physical Science/Physical Education/ Physical Education and Sports offered by NCTE recognized institution with at least 50% marks provided that physical education is studied in all the years of graduation alongwith B.P.Ed of atleast one year duration (or its equivalent) from any NCTE recognized institution with at least 50% marks (or) Bachelor degree with Physical Education as an elective subject with 50% marks and participation in National or State or Inter University Competitions in Sports or Games or Athletics recognised by association of Indian University or Indian Olympic Association alongwith B.P.Ed of atleast one year duration (or its





				<p>equivalent) from any NCTE recognized institution with at least 50% marks.</p> <p><b>Desirable</b> Represented at least State at National level in any of the sports/games recognised by Sports Authority of India/the concerned federation, Working knowledge of communication skills, Working experience in residential public schools, Diploma/Degree from National Institute of Sports.</p>
(b)	<b>Band Master/ Music Teacher</b> (21-35 years/ 21-50 years for ex-serviceman as on 01 Oct 25)	01 (UR)	45,260/-	<p><b>Essential</b> <b>For Band Master.</b> Potential Band Master/Band Major/Drum Major Course at the AEC Training College and Centre, Pachmarhi or Equivalent Naval/Air Force Courses or equivalent course. <b>For Music Teacher.</b> Higher Secondary with a degree or diploma in music from any of the recognised institutions.</p> <p><b>Desirable</b> Experience in residential public schools, Good communication skills.</p>
(c)	<b>Horse Riding Instructor</b> (18-50 years as on 01 Oct 25)	01 (OBC)	45,260/-	<p><b>Essential</b> Intermediate or Equivalent &amp; Knowledge of Horse Riding/ Risaldar Course qualified.</p> <p><b>Desirable</b> Experience in the field, Good communication skills.</p>
(d)	<b>Laboratory Assistant</b> (Chemistry) (21-35 years as on 01 Oct 25)	01 (OBC)	39,525/-	<p><b>Essential</b> Intermediate Science or equivalent with Chemistry Subject.</p> <p><b>Desirable</b> Higher Qualification in Chemistry, Good communication skills.</p>
(e)	<b>Laboratory Assistant</b> (Biology) (21-35 years as on 01 Oct 25)	01 (SC)	39,525/-	<p><b>Essential</b> Intermediate Science or equivalent with Biology Subject.</p> <p><b>Desirable</b> Higher Qualification in Biology, Good communication skills.</p>
(f)	<b>Ward Boy</b> (छात्रावास सहायक) (18-50 years as on 01 Sep 25)	04 (UR - 02, SC - 01 & ST - 01)	27,900/-	<p><b>Essential</b> Intermediate or Equivalent and should be able to converse in English.</p> <p><b>Desirable</b> Two years' experience in the field, Knowledge of Computer Applications, good communication skill</p>





2. **Perks.**

(a) **For the Post of Quarter Master on Regular Scale.** Pay & Allowances, Transport Allowance, LTC, Contributory Pension as per NPS, Subsidised schooling upto two children, Rent free accommodation and Medical Allowance as per Sainik Schools Society Rules & Regulations in vogue. The appointment will be made with all India transferability clause.

(b) **For Contractual Posts.** Rent free accommodation (subject to availability) will be provided. Free meals with cadets in Cadets' Mess during session only will be provided. No other allowances are applicable. Tenure of contractual appointment will be **one year** from the date of appointment. Vacation pay will not be applicable for all contractual posts.

3. **Application Form.** Interested and eligible candidates may apply for the post advertised on the **prescribed application form downloaded from this School website only**. Applicants have to clearly mention their e-mail Id and contact number in the application form.

4. **Recruitment Fees.** Recruitment fee Rs 500/- for regular post and Rs 300/- for contractual posts. Fees is to be remitted through **RTGS/NEFT/Digital modes only** to 'Principal Sainik School Ambikapur' Payable at Ambikapur only. Application fees deposited using other means will not be accepted. Application forms received without fees shall be summarily rejected and no correspondence in this regards will be entertained. Details of this School account for remission of fees is as follows :-

Account Holder : Principal, Sainik School Ambikapur  
Bank & Branch : State Bank of India, Main Branch, Ambikapur  
Account No. 37923027067  
IFS Code: SBIN0000310

5. **Last Date for submission.** Prescribed application form alongwith prescribed fees and self attested copies of the certificates/testimonials should reach this school by Post/Courier/Hand within 21 days from the date of publication of this advertisement in Employment News. The school will not be responsible for any postal delay.

6. **Date of Selection test.** Tentative date of selection test for other posts will be Aug 25. Firm dates of selection test will be intimated to the shortlisted candidates by email. Candidates should be prepared to stay overnight under own arrangement in case recruitment may spread over an extra day.

7. **Conduct of Written Test, Skill/Proficiency/Physical Test/Demonstration and Interview (if applicable)**

(a) **Verification of Documents.** Candidates are required to bring original certificates with them. The original certificates and other testimonials submitted with the application form will be held by the applicant for physical verification by the Board of Officers on the day of selection test. In case fail to produce the original certificates at the time of document verification, candidature will be summarily rejected and no representation will be entertained.





(b) Selection Tests.

SI No	Name of post	Conduct
(i)	Quarter Master	<p>(i) <u>Written Test (Weightage 50%)</u>. One hour duration consisting General Knowledge (5 marks), General English (10 Marks), Basic Mathematics (10 Marks) and Subject test of appropriate level (25 marks). A candidate will be required to score minimum 33% marks to qualify for the next step of the selection process. However, the minimum required marks may be increased upto 50% by the Board of Officers of the selection committee to limit the number of candidates for the next step of the selection process.</p> <p>(ii) <u>Skill/Proficiency Test (Weightage 35%)</u>. 45 minutes duration consisting 50 marks comprising Drafting of Letter (05 marks), Stores Management to include preparation of Issue/Receipt Voucher and maintenance of Stock Ledger (10 marks), Preparation of Statement of Case for procurement of stores/carrying out of works (10 marks), Knowledge or Fire Fighting drills (10 marks) and Knowledge of Security Orders, GFR/GeM, Knowledge or MT etc (15 marks).</p> <p>(iii) <u>Interview (Weightage 15%)</u>. To check knowledge of Security Orders, GFR/GeM or any other topic(s) as decide by Board of Officers.</p>
(ii)	(aa) PEM/PTI-cum-Matron, (ab) Band Master/ Music Teacher (ac) Horse Riding Instructor (ad) Laboratory Assistants	<p>(i) <u>Written Test (Weightage 50%)</u>. One hour duration consisting General Knowledge (15 marks), General English (15 Marks), Basic Mathematics (10 Marks) and Subject test of appropriate level (60 marks). A candidate will be required to score minimum 33% marks to qualify for the next step of the selection process. However, the minimum required marks may be increased upto 50% by the Board of Officers of the selection committee to limit the number of candidates for the next step of the selection process.</p> <p>(ii) <u>Class Demonstration (Weightage 30%)</u>. Candidates are required to prepare the topic, lesson plan and appropriate teaching aids.</p> <p>(iii) <u>Interview (Weightage 15%)</u>. To check General Knowledge and Current Affairs, Subject Knowledge, Knowledge of CBSE Examination Byelaws etc.</p> <p>(iv) <u>Higher Qualification and Experience (Weightage 5%)</u>.</p>
(iii)	Ward Boy (छात्रावास सहायक)	<p>(i) <u>Written Test (50 Marks)</u>. One hour duration consisting General Knowledge (5 marks), General English (10 Marks), Basic Mathematics (10 Marks) and Subject test of appropriate level (25 marks). A candidate will be required to score minimum 33% marks to qualify for the next step of the selection process. However, the minimum required marks may be increased upto 50% by the Board of Officers of the selection committee to limit the number of candidates for the next step of the selection process.</p>





		(ii) <u>Skill/Proficiency Test (50 Marks)</u> . Running/Shuttle (Age Group wise) (10 marks), Games Duty Test (Organising Games for Candidates)/Setting of Bed/ Knowledge of First Aid etc (30 marks), Knowledge of Child Psychology/POSCO Act etc (10 marks)
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8. Tenure of Contractual Appointment. One Year from the date of appointment. During the contractual appointment, if this school falls on vacation, no vacation pay will be granted to all posts.

9. The post for which applied should be super-scribed on envelope. Applicants are to clearly mention their E-mail ID and mobile number in the application form to enable the school administration to communicate schedule of selection tests to the short-listed candidates.

10. No TA/DA is admissible for attending the selection process.

11. Call letters shall be dispatched to the short-listed candidates to their respective valid e-mail ids mentioned in the application form. No postal intimation or any other correspondence shall be made.

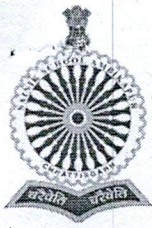
12. Shortlisted candidates should produce original certificates/testimonials at the time of attending selection test in support of their qualification, experience, category as mentioned in the application failing which their candidature will not be considered/entertained.

13. The school administration reserves the right to cancel the recruitment process for any post at any time or reject incomplete applications without intimation.

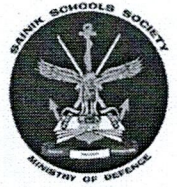


**PRINCIPAL  
SAINIK SCHOOL AMBIKAPUR**





**SAINIK SCHOOL AMBIKAPUR (C.G.)**  
(Under the aegis of Sainik Schools Society, Ministry of Defence)



**APPLICATION FORM**

1. Post Applied For : \_\_\_\_\_
2. Name (in BLOCK letters) : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Date of Birth (DDMMYYYY) : \_\_\_\_\_
5. Sex : Male/Female
6. Nationality : \_\_\_\_\_
7. Social Category : SC/ST/ OBC/ General
8. Marital Status : Single/ Married
9. Languages Known : \_\_\_\_\_
10. AADHAR No of the candidate : \_\_\_\_\_
11. PAN of the Candidate : \_\_\_\_\_
12. Permanent Address with Pin Code : \_\_\_\_\_

Affix a  
Passport size  
coloured  
photograph  
(Photograph to  
be taken/  
developed on  
or after  
01 Aug 25)

- \_\_\_\_\_ PIN Code \_\_\_\_\_
13. Correspondence Address with Pin Code : \_\_\_\_\_

\_\_\_\_\_ PIN Code \_\_\_\_\_

  14. Contact Details : (a) Phone with STD code \_\_\_\_\_
  - (b) Mobile \_\_\_\_\_
  - (c) E-mail Id \_\_\_\_\_

15. **Academic Qualifications (Starting from Matriculation)**

Qualification	Subject Studied	Month & Year of completion	Board/ University	Percentage



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16. Experience

SI No	Name of the Institution/ Organisation & Address	Post	Period of employment			Temporary/ Adhoc/ Permanent
			From	To	Total Years	

17. Proficiency in Games/Co-curricular activities/Literary Activities

SI No	Games/Co-curricular Activities/ Literary Activities	Level Played
		School/College/University/Zone/Dist/State)

18. Hobbies : \_\_\_\_\_

19. NCC : (a) Certificates obtained : \_\_\_\_\_  
(b) Camps attended : \_\_\_\_\_

20. Details of recruitment fees Paid : Google Pay/Phone Pay/.....  
(Attach Printout of the receipt/screenshot)

UTR No .....

Payment Date .....

**CERTIFICATE**

1. I hereby declare that the above particulars/information furnished by me are correct and true in all respect to the best of my knowledge and belief. In case at any time they are found to be wrong my candidature/application may get rejected.

2. I hereby declare that I have not been involved in any criminal or police case.

3. I am enclosing copies of relevant certificates/testimonials with regards to my qualifications, experience, category etc and UTR No of online payment of recruitment fees in favour of Principal, Sainik School Ambikapur (strike over which is not enclosing) etc duly signed by me. I agree to produce original certificates at the time of selection process.

4. I will not claim any TA/DA while attending selection process being conducted by Sainik School Ambikapur.

Date :



(Signature of the Applicant)